



Proposal 25-03

for

Food Scraps Franchise

ADDENDUM No. 1

July 25, 2025

Any and all changes to the Proposal are valid only if they are included by written addendum to all potential respondents, which will be emailed prior to the proposal due date. Each respondent must acknowledge receipt of any addenda by indicating in its proposal. Each respondent, by acknowledging receipt of addenda, is responsible for the contents of the addenda and any changes to the bid therein. Failure to acknowledge receipt of addenda may cause the submittal to be rejected. If any language or figures contained in this addendum are in conflict with the original document, this addendum shall prevail.

This addendum consists of the following:

1. Addendum No. 1 is attached and consists of a total of two (2) pages including this cover sheet.

Please contact me at 847-866-2935 or lithomas@cityofevanston.org with any further questions or comments.

Sincerely,

Linda Thomas
Purchasing Specialist

Proposal 25-03

Food Scraps Franchise

Addendum No. 1

July 25, 2025

This addendum forms a part of the Request for Proposal Documents for Proposal #25-03 and modifies these documents. This addendum consists of the following:

Questions and Answers

1. **QUESTION:** Is the contract for an exclusive franchise agreement, or is it approval for permission to operate in the city? If the contract is exclusive, would the current franchise holder be required to transfer their current customers to the winning bid holder?

ANSWER:

This RFQ is not expected to be issued as an exclusive franchise agreement. The City intends to offer to those who submit all necessary information and demonstrate the ability to meet the minimum requirements listed in the RFQ the opportunity to operate and contract with prospective customers in the City.

Note: Acknowledgment of this Addendum is required in the Submittal